



## CATHOLIC ASSOCIATION (CA) GUIDELINES

**General:** *The CA is dependent on the support and generosity of parents/guardians, class representatives, supervisors and the school community. The CA is independent of the school, which to date has kindly allowed us to use classrooms and office facilities.*

*The Catholic education of the child is formed by the Diocese of Meath in conjunction with the local Parishes of Mornington, Laytown and St. Marys Drogheda, in partnership with the child's home.*

### **CA Guidelines for participating in Catholic education classes:**

#### **Registration for Classes**

- Registration takes place online in advance of the start of classes.
- If your child has not been registered, regrettably they will not be able to attend classes in the current year.

#### **Classes**

- Catholic education (Faith Formation) classes are available for 1<sup>st</sup>, 2<sup>nd</sup>, 5<sup>th</sup> and 6<sup>th</sup> classes. An additional class for 3<sup>rd</sup>/4<sup>th</sup> class pupils will be offered subject to having sufficient numbers.
- According to the **Diocese of Meath** policy for non-Catholic Schools, children **must** be baptised and must attend both year one and year two of the sacramental programs, in order to receive the sacraments of First Holy Communion and Confirmation. Missed classes or missed years have to be repeated, or the curriculum completed, to the local priests satisfaction.

#### **Time & Place**

- Catholic education classes take place on Monday at present at Le Chéile NS.
- Classes starts at 3.15pm and finish at 4.15pm.
- Additional hours will be required for the Sacrament classes. (Dates to be confirmed in the New Year).

#### **Fees**

- Fees are payable in full at registration.
- Anyone having difficulty making the payment should contact their local branch of St Vincent de Paul.

#### **Booklist**

- The booklist is available on our website. Books can be purchased as per other school books (school book shops, online etc).
- Books are needed for the first day of class,.



Catholic Association

### **Supervision**

- Supervision is vitally important as it improves the Safety and Well-being of your child/children while on and in the school premises. We need a **minimum of 4 supervisors** every Monday. This means that every parent/guardian will have to supervise at least once over the school year (8 months from October to May, max of 1 hour and 15 minutes).
- Supervision dates are allocated shortly after registration closes. Reminders will be issued via the WhatsApp group for each class. If you are unable to supervise it is your responsibility to ask within that group for a swap of dates.
- Supervision is only provided by parents between the hours of **3.15pm** and **4.15pm**. Children are supervised by teachers from Le Chéile between 3pm and 3.15pm.

### **Code of Behaviour**

- At the time of registration, every parent/guardian must agree to a Code of Behaviour- we ask that this code is respected and children are reminded to show respect at all times to the teachers, CA members and supervisors as they would during normal school hours.

### **Attendance-School & Church**

- With the exception of genuine illness (**where a note is to be provided on return to class**), please ensure your child/children attend class each week. It is important that the Formation of Faith is supported both at home and through your local Parish.

### **Contact**

Please send an email to [camorningtonmeath@gmail.com](mailto:camorningtonmeath@gmail.com). This mailbox is monitored on a daily basis so you will receive a reply to your query.